

# Walton Manor Residents Association

WMRA 24-11-10\_02

Minutes of AGM planning meeting held at 6pm, Sunday 10<sup>th</sup> November at 53 Southmoor Road

Present: Maggie Black (MB); Jo Lane (JL); Mary Pegler (MP); Caroline Martin (CM); Janet Minot (JM); Godfrey Cole (GC); Helena Webster (HW)

Apologies: Bryan Pickup (BP), Charlotte Beatson (CB), Tom Landell-Mills (TLM)

1. Walton Manor Conservation Area special character feedback. The committee admired HW and BP's summary of the area for the conservation officer, and suggested it should mention the WMRA website for history, with the addition of some sub-headings for easy reading. The committee also asked that the section on micro-generation be relocated near the top of the list of residents concerns. **HW and JM** to arrange a date to take photos to illustrate the summary.
2. Meet the Neighbours event at The Gardener's Arms to be held on Wednesday 11<sup>th</sup> December, 5.30pm+. It can be announced at the AGM, publicised on the noticeboard and by individual street WhatsApp groups.  
**MP to inform publican**

## 3. Arrangements for AGM, 7-9pm Wednesday 27<sup>th</sup> November, D'Overbroeck's School Hall

1. Leaflets printed by CM and handed out to committee members for distribution. If there are any spare, they should be saved for Arthur Garrard Close and Adelaide Street (currently not assigned any).
2. Drinks arrangements: JL to hire glasses, buy cordials (no crisps) and manage drinks on the day.
3. Microphone system – CM has bought two microphones and hired another with the loudspeaker.
4. Projector and visual displays: projector hired by CM can attach to her laptop for slideshow. Send photos of events from the year or of local interest to CM.
5. Online card payment machine and collection box. CM will require a wifi code from the school for the card reader to function.  
**MB to contact d'Overbroecks IT person**
6. Name badges for committee: JL to make up with committee members name and 'job title'.
7. Agenda to be displayed on screen during the evening. chair's report; treasurer's report; planning report; Re-election of MB, MP, JL and CB; request for donations; speaker, Jan Royall.
8. JL to buy flowers to give to the speaker on the night and a bottle for the caretaker/manager.
9. Set-up at the school to start at 6.30pm on 27<sup>th</sup> November

3. CM to meet John Howson, Oxfordshire County Councillor, on Thursday 14<sup>th</sup> November, to discuss current roadworks in the side roads off Woodstock Road and the effect on the area's traffic.

## 4. Date and time of next committee meeting: 16<sup>th</sup> February 6pm at 60a St Bernard's Road